

CITY COUNCIL

7:00 P.M.

Tuesday, September 2, 2025

Present: Mayor Wade LeBlanc
Richard DeRosier
Ben Bautch
Jim FitzGerald

Excused: Shane Hoff

Lana Fralich, City Administrator
Tim Costley, City Attorney
Josh Stier, City Engineer, Bolton & Menk
Hannah Patenaude, Bolton & Menk via ZOOM
David Drown, EDA Director
Kitty Mayo, Lake County Press via ZOOM
Rick Evans, North Shore Journal
Donny Thompson
Alex Burcum

David Klemmer
John Anderson, Sawtooth 16, LLC

Mayor LeBlanc called the City Council meeting to order at 7:00 p.m.

Agenda – Motion by DeRosier, second Bautch to approve the Agenda as presented. **MOTION CARRIED.**

Consent Agenda –

August 18, 2025 Regular Meeting Minutes

Jesse Siskar Training- Jesse Siskar will attend the Biosolids Land Application course on September 9th-11th, 2025 in Mankato, MN. The cost of the training is \$585 plus the exam cost of \$15. Three nights in hotel for a total of \$282.02, plus normal meals and mileage reimbursement.

Boathouse Bay TIF Draw #9- TIF Draw #9 in the amount of \$264,679.08 plus IRRRB grant of \$85,225.35 to cover Northland Constructors invoice #8 in the amount of \$349,904.43.

Mayor Attendance at MPCA Sulfate Standard Public Hearing- Sept. 3rd- Mayor LeBlanc will be attending the Public Hearing on Sulfate Standards being held by the MPCA at Iron Trail Motors in Virginia, MN at 5:30 p.m. on September 3rd.

Motion by FitzGerald, second DeRosier to approve the consent agenda items. **MOTION CARRIED.**

Petitions, Requests, and Communications –

Public Comments- Donny Thompson stated he felt the street lights were very dim making it hard to see pedestrians. Mayor LeBlanc advised the lights had recently been changed to LED by MN Power and were brighter than the previous lights.

Mayor/Council Communication- Councilor Bautch apologized for limited parking and access to City Hall due to the parking lot construction. All future public meetings will be held at the Reunion Hall during the construction.

City Administrator –

Resolution 2025-#55 Bolton & Menk for Professional Services for the Citywide Street Phase 1- Final Engineering. Josh Stier presented a proposal to complete the final engineering for the Phase 1 improvement project, at a cost of \$598,000, and that the total of project is \$12,756,284.50. Board reviewed phase 1 improvements to Adams, Arthur, Aiken, Bell, and a portion of Banks, replace/rehab of sewer, water, storm water. PUC and Public Works have reviewed and recommend approval. Discussion regarding the moving of public utilities into the public right of way on Banks, doing sidewalks on only one side of street where possible, timeline of project being over two years and instead of one for possibility to get better bids, only able to accomplish one mile of roadway instead of anticipated three miles due to costs, and funding. Timeline of project would be advertisement for bids in March 2026, award bid in April 2026, and project start May 2026. Motion by DeRosier, second Bautch to adopt Resolution 2025-#55 Bolton & Menk for Professional Services for the Citywide Street Phase 1- Final Engineering at a cost of \$589,000. It was noted that the City has been invited to give presentation for the Phase 2 bonding request to the MN House Capital Investment Committee. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2025 – 55 WAS APPROVED: 4 aye, 0 nay, 1 excused

Resolution 2025-#56 Stokke Commissioning and Building Solution Services for Multi-Modal Trailhead Center- As required by the State, a 3rd party must contract with the city for testing/commission services for the Multi-Modal Trailhead Center. Kraus Anderson solicited quotes on the city's behalf. Stokke Commissioning and Building Solution Services presented the most favorable quote of \$10,750. Motion by FitzGerald, second DeRosier to adopt Resolution 2025-#56 Stokke Commissioning and Building Solution Services for Multi-Modal Trailhead Center at a cost of \$10,750 as part of the budget. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2025 – 56 WAS APPROVED: 4 aye, 0 nay, 1 excused

Resolution 2025-#57 Automatic Systems Co. Change Order for Wastewater SCADA System. Council reviewed the change order provided by Automatic Systems Company for the Wastewater SCADA System of needed changes in the electrical components that were different than in the plans. The Public Utilities Superintendent recommends the change order as it is needed to properly operate the system. Motion by DeRosier, second FitzGerald to adopt Resolution 2025-#57 Automatic Systems Co. Change Order for Wastewater SCADA System at a cost of \$4170.00. MOTION CARRIED.

Mayor LeBlanc – Aye

Member FitzGerald – Aye

Member Bautch – Aye
Member Hoff – Absent

Member DeRosier – Aye

RESOLUTION 2025 – 57 WAS APPROVED: 4 aye, 0 nay, 1 excused

Resolution 2025-#58 Holden Electric Change Order for Wastewater SCADA System - Council reviewed the change order provided by Holden Electric for the Wastewater SCADA System of needed changes in the electrical components that were different than in the plans. The Public Utilities Superintendent recommends the change order as it is needed to properly operate the system. Hannah Patenaude of Bolton & Menk reported that Holden Electric had contacted her due to additional labor required for programming and that there would be an additional increase of \$2100 to the estimated change order of \$5530, for a new change order total of \$7630. Motion by DeRosier, second FitzGerald to adopt Resolution 2025-#58 Holden Electric Change Order for wastewater SCADA System at a cost of \$7630 bringing the total to \$77,030. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2025 – 58 WAS APPROVED: 4 aye, 0 nay, 1 excused

City Attorney – City Attorney Costley confirmed the city was going to do assessments on residents for current and future street projects.

OLD BUSINESS – None at this time.

NEW BUSINESS –

Support of Silver Bay Football Team- After a three-year absence, Silver Bay has a football team again. Council encourages community support and attendance at the home games.

Claims – Motion by DeRosier, second Bautch to approve payment of \$112,396.63 in unpaid claims and \$631,608.44 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald - Aye
Member DeRosier – Aye

Motion by DeRosier, second FitzGerald to adjourn at 7:20 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator