

# **Silver Bay Public Library**

## **Artwork Display Policy**

### **Goal**

The Silver Bay Public Library has an art display space to host local artists. The goal of this program is to highlight the abundance of artistic talent in a wide variety of media found in our local community. Priority will be given to individual artists and small self-organized groups of artists who live in the library service area including residents of Silver Bay, Finland, Beaver Bay, Isabella, Little Marais and the surrounding areas.

### **The Display Space**

The art display space is located in our Multipurpose Room, plus 1 piece along with the artist bio/artist statement in the entryway. There are two display walls in the Multipurpose Room. One is 18 feet long and the walls are 9 feet tall. The other is 12 feet long and the wall space available for display is approximately 5 feet tall. An artist's display may span one wall or both, depending on the artist's preference, space availability, and the decision of the art committee. In the Artwork Display Application Form, artists will select which wall (or both) they would like to display on.

There are 10 four-foot tall vertical rods and 7 six-foot tall vertical available for use, with hooks able to hold artworks with wire or claw tooth hooks. Each of the three horizontal bars attached to the wall has a maximum weight limit of 300 lbs.

### **Schedule**

The display will rotate every two months, as close to the 1st of the month as schedules allow (Jan-Feb, Mar-Apr, May-Jun, Jul-Aug, Sep-Oct, Nov-Dec).

### **How to Apply**

Artists may submit the Artwork Display Application Form either in person at the library, by mail to 9 Davis Drive, Silver Bay MN 55614, or by email at [silverbaypubliclibrary@gmail.com](mailto:silverbaypubliclibrary@gmail.com). The Artwork Display Application Form will be posted on the library website and paper copies will be available at the library. Artists who have previously displayed at the library may apply.

### **Selection Process**

This program is run by a committee of 3-5 community individuals and a library staff member. The annual application deadline will be March 31, after which the committee will review the applications and make the selections for the following calendar year. Applicants will be notified by April 30. Selected artists will be contacted to arrange the dates for the display and other logistics.

## **Guidelines**

All pieces must be able to be hung from the hooks on our Walker Display System. On the day of the installation, *all pieces must be ready to hang* (with wire, claw tooth hook, etc. on the back of the piece).

One month before the artist's display, a committee member will reach out to receive the following:

- A photo of every piece in the display. If pieces are not yet finished, a sketch or description of the piece may be acceptable.
- A list of each artwork in the display including title, dimensions, and medium. The library will print the title cards.
- An artist statement/bio to be posted with the display.
- A title for the display if the artist has one

Additional guidelines:

- Granting of permission to display materials does not imply library endorsement of content; nor will the library accept responsibility for the accuracy or inaccuracy of statements made in such materials.
- All displays must meet existing State and Federal laws on obscenity, libel, defamation of character, and invasion of privacy. Displays may not promote or represent any activity or purpose that is in violation of local, state, or federal ordinances or laws, including copyright and public performance laws.
- Displays may not oppose or support either a candidate for elective office or an issue appearing on the ballot.
- Displays may not be used for either promotion or opposition of specific political, religious, or philosophical/motivational groups.
- Displays may not be used to solicit members or contributions.
- Prospective exhibitors should keep in mind that the display space is located in a very open and prominent part of the library; as such, it will be viewable by patrons of all ages. Accordingly, the library discourages proposed displays that include significant elements of sexually explicit imagery, nudity, or graphic depictions of violence.

## **Artwork Display Release Form**

All selected artists are required to sign an [Artwork Display Release Form](#) which releases the library from any responsibility for display items.

## **Sales**

The library will not facilitate sales or have price lists for the pieces. However, artists are welcome to leave their contact information/cards and interested parties can connect with the artists directly. All artworks will remain on display throughout the display period, without exception. Artists are permitted to have additional art pieces not part of their display available for sale during their optional open-house style reception, solely for the duration of the event.