

CITY COUNCIL

6:00 P.M.

Tuesday, January 20, 2026

Present: Mayor Wade LeBlanc
Richard DeRosier
James FitzGerald

Excused: Ben Bautch,
Shane Hoff

Lana Fralich, City Administrator
Brandon Mandt, Bolton & Menk
Mary (Muffy) Stefanich Hoffman
Rick Evans, Northshore Journal via ZOOM
Kitty Mayo, Lake County Press via ZOOM

Ray Parker
Alex Burcum
Carolyn Hudyma

Mayor LeBlanc called the meeting to order at 6:04 p.m.

Agenda – Motion by DeRosier, second FitzGerald to approve the Agenda with addition of Resolution 2026-#13, Silver Trail Riders License Agreement, and Bolton & Menk Recreation Grant Proposal. **MOTION CARRIED.**

Consent Agenda –

January 5, 2026 Annual Meeting Minutes

January 14, 2026 Special Joint Meeting Minutes

Treasurer's Report- November 2025

LMC Safety & Loss Control Training- Lisa Christenson- MN Cities Safety and Loss Control workshop on April 23, 2026 relating to elections and zoning. Cost of training is \$20, plus one night stay for \$145.44, normal meals and mileage.

MN Police Chief's Association ETI Training & Expo Conference- Cole Ernest- Chief Ernest will attend the MN Police Chief's Association's Executive Training & Expo conference held in St. Cloud, April 13-16th. The cost of training is \$585 plus 3 night stay at \$169/night, normal meals and mileage. Chief Ernest has applied for a \$1000 scholarship but is not guaranteed to receive.

Sanctuary on the North Shore Short-Term Rental Permit Renewal- Annual renewal of short-term rental permit for year 2026. Sanctuary on the North Shore is currently only short-term rental permit issued within the city.

License Agreement- Silver Trail Riders for Snow Days in the Bay Event- License agreement for the annual Snow Days in the Bay event. Only change noted is event will be hosted by the Silver Trail Riders.

Temporary On-Sale Liquor License Application for Snow Days in the Bay- With the potential for alcohol to be consumed in the parking lot during the event, a temporary permit application will need to be submitted to the State of MN.

Motion by FitzGerald, second DeRosier to approve the consent agenda items. MOTION CARRIED.

Petitions, Requests, and Communications –

Public Comments- None at this time.

Mayor/Council Communication- Mayor LeBlanc treated 4th and 6th grade students who participated in the Mayor for the Day essay. It was also noted that Meet the Mayor meetings will be changed to 5:00 p.m. the second Monday prior to City Council meetings each month.

City Administrator –

Resolution 2026-#9 Chapter 2, Section 230.15, Subd. 2 City Code Amendment – A public hearing was held prior. Motion by DeRosier, second FitzGerald to adopt Resolution 2026-#9 Chapter 2, Section 230.15, Subd. 2 City Code Amendment increasing the size of board from 5 to 7 members, with 4 at large members. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Absent

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2026 - 09 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2026-#10 Joint Powers Agreement for North Shore Management Board – The Planning & Zoning Commission recommends approval of the Joint Powers Agreement for the establishment of the NS Management Board. The purpose of the board is to formulate and update a management plan for the North Shore of Lake Superior that supports the development of strategies for environmental protection and growth on the North Shore. Motion by DeRosier, second FitzGerald to adopt Resolution 2026-#10 Joint Powers Agreement for North Shore Management Board. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Absent

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2026 - 10 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2026-#11 Ordering Feasibility Report for the Phase 1A Citywide Street and Utility Improvement Project – As part of the MN Statutes Chapter 429 process the ordering of a Feasibility Report is required. Phase 1A of the City-wide Street and Utility Improvement project includes Adams Blvd (between Banks & Arthur Circle) and Arthur Circle. In an effort to attract more grant monies, Phase 1 will be split into two phases. Public Works is recommending approval. Motion by FitzGerald, second DeRosier to adopt Resolution 2026-#11 Ordering Feasibility Report for the Phase 1A Citywide Street and Utility Improvement Project. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Absent

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2026 - 11 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2026-#12 Accepting Feasibility Report and Calling for Public Hearing for the Phase 1A Citywide Street and Utility Improvement Project - Motion by DeRosier, second FitzGerald to adopt Resolution 2026-#11 Accepting Feasibility Report and Calling for Public Hearing set for Monday, February 9, 2026 at 6:00 p.m. at the Reunion Hall for the Phase 1A Citywide Street and Utility Improvement Project. MOTION CARRIED.

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| Mayor LeBlanc – Aye | Member FitzGerald - Aye |
| Member Bautch – Absent | Member DeRosier – Aye |
| Member Hoff – Absent | |

RESOLUTION 2026 - 12 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2026-#13 Amendment to Kraus-Anderson Contract for COR 30 and COR 33 for the Multi-Modal Trailhead Center – COR 30 is a reduction of \$253.01 for a light box that was included for a future light that was not needed and COR 33 is an addition of \$3,812.09 relating to who was expected to run the electric cabling the transformer, shifting funds from MN Power to Kraus-Anderson. Motion by FitzGerald, second DeRosier to adopt Resolution 2026 #13 Amendment to Kraus-Anderson Contract for COR 30 and COR 33 for the Multi-Modal Trailhead Center. MOTION CARRIED.

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| Mayor LeBlanc – Aye | Member FitzGerald - Aye |
| Member Bautch – Absent | Member DeRosier – Aye |
| Member Hoff – Absent | |

RESOLUTION 2026 - 13 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Bolton & Menk DNR Outdoor Rec Grant Submission Proposal- Proposal was reviewed from Bolton & Menk to submit a grant application to the DNR Outdoor Rec program for the trailhead center seeking additional funding to cover items that were removed due to cut backs for a proposed cost of \$5000. The grant would reimburse up to 50% of the costs. Review deadline for applications is February 28th, making it difficult for the administration to complete due to city audit. Final applications are due end of March. Discussion regarding cost of grant submission, reducing costs to submit application for review, or have City Administrator complete and submit without DNR review. Motion by FitzGerald, second DeRosier to ask Bolton & Menk reduce cost to \$3000, and if not, city staff will submit. MOTION CARRIED.

City Attorney – Nothing at this time.

OLD BUSINESS – None at this time.

NEW BUSINESS – None at this time.

Claims – Motion by DeRosier, second FitzGerald to approve payment of \$507,797.85 in unpaid claims with addition of \$58,900 relating to the Citywide Street & Utility Project and \$616.00 relating to the City Hall Parking Lot and \$297,634.26 in paid claims. MOTION CARRIED.

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| Mayor LeBlanc – Aye | Member FitzGerald - Aye |
| Member Bautch – Absent | Member DeRosier – Aye |
| Member Hoff – Absent | |

Motion by DeRosier, second FitzGerald to adjourn at 6:25 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator