

LIQUOR CONTROL COMMISSION

4:00 P.M.

Wednesday, November 12, 2025

Present: Dustin Goutermont
Jim FitzGerald
Ben Bautch

Excused: Ward Danielson
Absent: Bradley Rowlee

Katelyn Bullock- Liquor Store Manager
Lana Fralich, City Administrator

Goutermont called the meeting to order at 4:05 p.m.

Approval of Agenda – Motion by FitzGerald, second Bautch to approve Agenda with addition of Set 2026 Meeting Dates. MOTION CARRIED.

Approval of the Minutes – Motion by Bautch, second FitzGerald to approve the minutes of the August 13, 2025 regular meeting. MOTION CARRIED.

Communications/Public Comments- None at this time.

Manager's Report – Bullock reports Halloween Party was well attended with high sales.

Upcoming Events- None reported.

Reunion Hall- Nothing at this time.

OLD BUSINESS-

Bar Trailer- Quotes have been received for the purchase of trailer \$16,000-\$17,000 standard trailer and \$75,000- \$90,000 for a fully loaded trailer. Discussed trailer uses.

Signage- Sign designs were reviewed. Discussion regarding sign replacement, naming the lounge, lack of identity. Bullock has hung new banners inside including “welcome to the best bar in Silver Bay”. Consensus of board is to hold off on large sign until parking lots are re-done.

ADA Doors- As part of the 2024 approved budget, the liquor store was going to install handicap door openers on the front entrance door, but had not yet complete. Commission reviewed the proposal from Stanley Doors at a cost of \$7,000 to get the openers installed. Motion by Bautch, second FitzGerald to recommend to council for approval. MOTION CARRIED.

NEW BUSINESS –

Toast “We Scan”- Discussion regarding Toast software available for scanning ids prior to off sale purchases, some customers upset with checking ids, loss of sales, staff training, liability of not checking ids, legal requirements, finding a balance of checking ids, using common sense, and ability to complete purchases if ids are not scanned. Monthly cost would of \$68. Bullock will get more information regarding restrictions to allow or not allow sales if ids are not scanned. Consensus of commission is to move forward if there are no restrictions.

Liquor Store Training- ALE & ServSafe- Staff annual ALE liquor store server training, which will cost \$375/year, but does include new hires throughout the year in addition to existing staff. They do the trainings on a Friday morning (date yet to be determined), but it will require the store to have an hour delay in its opening. ALE training is for the bartending side, checking id’s, serving alcohol, etc. and has been recommended by the City Attorney. In addition, it is recommended that all staff attend the serve safe training conducted by Lake County. This training is for serving food. The cost of the serve safe training is \$72.99/person plus the state certification cost of \$30/person. The refresher course is then offered online. Consensus of Commission is to recommend Council approve training request.

Gas Pipes- Do Right Plumbing has done an inspection of the gas lines at the lounge and recommend all the lines be replaced due to age at an estimated cost of \$7915. The boiler and water heater are older and should be replaced also. Consensus of the Commission is to look into replacing the whole system and replace the gas lines at that time.

Gift Cards and Drink Tokens- Gift cards are now available for purchase at the Lounge. Discussion regarding drink tokens, patrons purchasing but not returning, inventorying tokens sold and received. Consensus of commission is to keep current token system, order more tokens, tokens value are \$4.50 with customers paying difference if drink is higher price.

Set 2026 Meeting Dates- Motion by Bautch, seconded by FitzGerald to approve 2026 regular quarterly meeting dates of February 11, May 13, August 12, and November 18th with Special Meetings called as needed. MOTION CARRIED.

Motion by FitzGerald, second Bautch to adjourn at 5:04 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson