

# PUBLIC UTILITIES COMMISSION

3:30 p.m.

Monday, November 24, 2025

Present: James FitzGerald  
Ron Bautch  
Sylvia LeBlanc  
Larry Carter

Excused: Michelle Ketola

Lana Fralich, City Administrator  
Jason Roswold, Water Dept. Supervisor  
David Drown, EDA Director

FitzGerald called the meeting to order at 3:30 p.m.

**Agenda** – Motion by Carter, second Bautch to approve the Agenda as presented.  
**MOTION CARRIED.**

**Minutes** – Motion by LeBlanc, second Bautch to approve the minutes of October 22, 2025 Regular Meeting. **MOTION CARRIED.**

**Communications/Public Comments** – None at this time.

**Department Head Update** – Roswold discussed concerns regarding the manufacturing quality of the recently purchased hydrants. A representative from Mueller Company recently visited and Roswold is waiting to hear back from them.

**Old Business** –

**Boathouse Bay Utilities-** Roswold expressed concern regarding problems he is seeing with curb stops cut off and sticking out of ground, water main depth, leaking from a lift station. Josh Stier, John Anderson, and Northland are all aware of his concerns. Discussion regarding engineers on site and providing daily reports. Bolton & Menk will need to inspect and sign off before the public infrastructure project becomes the responsibility of the city.

**Lake County CSAH-** Project has wrapped up for the year.

**Feasibility Rate Study-** David Drown provided an update regarding the current financial condition of the water and sewer departments to determine rate changes, if any, are needed. Drown noted that both are in good financial condition and provided an overview of needed projects within the city, based upon information from engineers, timeline projections of projects, inflationary factors relating to project costs, available grants, and funding needed to pay for projects while keeping utility funds at a good financial level. Information on establishment of a storm water fund to pay for stormwater activities (curbs

gutters, ditching, culverts, etc.), estimated monthly fees needed to cover existing projects planned, and process for establishing a fee. Discussion regarding the impact of property tax revenues created from Boathouse Bay and Golf Course Housing projects, levy impacts, impacts of increased fees on residents and businesses, and special assessments. City Council had previously approved a \$35/month increase to water fees to help cover PFA debt service on Water Treatment and Booster Station Upgrade based upon engineering estimates. Further discussion followed not increasing the monthly sanitary fee, that water and sewer fees last increased in 2016, creating a storm water fund and setting a monthly fee of \$25 with potential rate increases in future, and using reserves to help pay for improvements, future grant potential, and comparing rates to other communities. Motion by Bautch, second Carter to recommend to Council to not increase the sanitary sewer rates and to establish a storm water fund starting with a \$25/month stormwater fee with \$5/month increases in 2027 and 2028. MOTION CARRIED.

**Citywide Street Project & Utility- Phase 1 Update-** Final engineering plans are being worked on.

**New Business** –

**Set 2026 Meeting Dates-** Motion by LeBlanc, second Bautch to approve January 22, February 23, March 23, April 23, May 21, June 23, July 23, August 24, September 23, October 22, November 23, and December 23 2026 meeting dates. MOTION CARRIED.

Motion by LeBlanc, second Bautch to adjourn at 5:09 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson