

CITY COUNCIL

6:00 P.M.

Monday, May 4, 2026

Present:

Mayor Wade LeBlanc
 Richard DeRosier
 Shane Hoff
 Ben Bautch
 James FitzGerald

Lana Fralich, City Administrator
 Josh Stier, City Engineer, Bolton & Menk
 Kitty Mayo, Lake County Press via ZOOM
 Sandra Dowd, Northshore Journal via ZOOM
 Shannon Walz, Silver Bay Public Library
 Rick Evans, Lake County Press

Ray Parker
 Nathan Stadler
 Michelle Stadler
 John Anderson
 Alex Burcum
 Nelson French

Mayor LeBlanc called the meeting to order at 6:00 p.m.

Public Comment Period –

None

Agenda – Motion by DeRosier, second by Bautch to approve the Agenda as presented. **MOTION CARRIED.**

Communications-

None

Consent Agenda –**A. April 20, 2026 Regular Meeting Minutes**

B. Approve Additional Summer Positions: The Public Utilities Superintendent is seeking to hire up to two Public Utilities Aides, with each paying \$16.00/hr. The Silver Bay Public Library is requesting an additional Library Aide, at an hourly rate of \$16.00.

C. Part-Time Summer Employment Hiring:

- 1) Briar Nelson, Library Aide at the Silver Bay Public Library, Hourly Rate \$16.00
- 2) Gracie Swartz, Library Aide at the Silver Bay Public Library, Hourly Rate \$16.00
- 3) Stella Lapointe, Recreation Aide in the Parks and Rec Dept., Hourly Rate \$16.00
- 4) Sophie Betzler, Recreation Aide in the Parks and Rec Dept., Hourly Rate \$16.00
- 5) Lilly Ernest, Recreation Aide in the Parks and Rec Dept., Hourly Rate \$16.00
- 6) Lindsey Lewis, Campground Aide II at Black Beach Campground, Hourly Rate \$18.00
- 7) Archer Goutermont, Street Aide in the Street Dept., Hourly Rate \$16.00

D. OSHA Consultation: The safety committee recommends approval of a June 25, 2026 OSHA consultation inspection, with the inspector entering as many city-owned buildings as possible.

- E. 2026 Spring/Summer Newsletter:** The Spring/Summer 2026 newsletter will be inserted in the May 8th Northshore Journal.
- F. Multi-Modal Trailhead Center Ribbon Cutting Ceremony:** Will be scheduled for 11:00am on May 21st, with the goal of being fully open to the public on Memorial Day weekend.
- G. 2026 Mineral Article Letter of Support:** Letter would be sent to encourage the state legislature legislative to pass the 2026 Mineral Article (Senate File 2766 / House File TBD).
- H. Lake County HRA Home Rehabilitation Grant:** The Lake County HRA is offering the Home Rehabilitation Program again this year to qualified families.
- I. 2026 Wastewater Treatment Training:** Jason Roswold is requesting wastewater training to maintain licensure. The training will be held June 2nd – 4th in Breezy Point, MN at a cost of \$585 plus \$450 lodging, and meals/mileage reimbursement in accordance with policy.

Motion by Bautch, second by Hoff to approve the Consent Agenda items. MOTION CARRIED.

City Administrator –

Resolution 2026-#31 City Wide Street and Utility Improvement Phase 1A Cooperative Agreement with Lake County: This agreement is the same as the Cooperative Agreement that was signed for the CSAH-32 project, the only change is that Lake County would reimburse the City for their portion of the work on Phase 1A. Motion by Hoff, second by Bautch to move forward with Resolution 2026-#31 to enter into the Cooperative Agreement with Lake County, pending review by the City Attorney. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2026 - 31 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2026 - #32 City Wide Street and Utility Improvement Phase 1A Approving Award of Bid and Contract to A-1 Excavating LLC: There were three bids received for Phase 1A Street & Utility Improvement project. The low bidder was A-1 Excavating LLC of Bloomer, WI for a bid amount of \$7,944,447. The PUC and the Public Works Board held a joint meeting to review the bids and unanimously recommended the project move forward and award the bid to A-1 Excavating. There was discussion on the total project budget of \$9,825,947 and the breakdown of the funding for the project. Motion by DeRosier, second by Fitzgerald to award A-1 Excavating LLC the contract for Phase 1A of the City-Wide Street and Utility Project. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2026 - 32 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2026- #33 City Wide Street and Utility Improvement Phase 1A Accepting Bolton & Menk Construction Administration Proposal: A proposal has been received from Bolton & Menk to

offer Construction Administration services for the Citywide Street & Utility Project. The proposal is for both the 2026 and the 2027 Construction seasons (Phase 1A) and will include all required construction management and oversight, prevailing wage certifications and ensure all funding requirements for the project are met. There was discussion on the proposal fees of \$953,000 to be billed hourly at standard rates with a not to exceed without Council approval. The was Motion by Fitzgerald, second by DeRosier to accept the proposal from Bolten & Menk for construction administration serves for Phase 1A of the City-Wide Street and Utility Project. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2026 - 33 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2026-#34 State of MN Cooperative Agreement Renewal – Silver Bay Veteran’s

Home: A renewal of the previous Cooperative Agreement has been requested by the Silver Bay Veteran’s Home to use Silver Bay City owned facilities on a temporary basis during an emergency need that meet their needs and are available at the time of need. There are no language changes, other than dates. Motion by Hoff, second by Bautch to accept renewal of the Cooperative Agreement with the Silver Bay Veteran’s Home for emergency use of city owned facilities. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2026 - 34 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Visitor Center: Fralich informed the council that the Bay Area Historical Society Board (BAHS) has made the decision to transfer the operations of the visitor center to the Best of the North Shore (BONS) in 2026 so the BAHS can focus their limited resources on historical preservation. BONS has not been able to find staffing to be able to open by Memorial Weekend as typically done and is uncertain when it will be open.

City Attorney – Nothing at this time.

OLD BUSINESS –

Silver Bay Website Review: Shannon Walz presented a review of the updated city website. The updated website is developed in order to comply with ADA compliance and the .gov for government sites. Councilors were provided a test link to review and to provide feedback over the course of the next couple of weeks. It is expected the go live date for the new website will be June 1st and no later than June 30th.

NEW BUSINESS –

Public Service Recognition Week – May 3rd -9th, 2026: In honor of Public Service Recognition Week, the Council took a moment to thank all City Staff, Board and Commission Members, and all the volunteers who serve our community. The council also recognized all those who serve in County,

State, and Federal governments since those who work and volunteer for all levels of government do important and impactful work each and every day.

Claims –

Motion by Bautch, second by DeRosier to approve payment of \$91,572.74 in unpaid claims and \$371,540.88 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

Motion by Bautch, second by Fitzgerald to adjourn at 6:43 p.m. MOTION CARRIED.

Minutes taken by Jeff Hoffman

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator